

NORFOLK COUNTY NETBALL ASSOCIATION CONSTITUTION

1. NAME-The Association shall be called the Norfolk County Netball Association.
2. AIMS-To promote and foster the game of Netball in the County.
3. MEMBERSHIP-Members of the NCNA are individuals or organisations that have affiliated 1st claim to the All England Netball Association through the county of Norfolk. A 2nd CLAIM member who is 1st claim in another county can also be a member of the NCNA on the receipt of the same sum of money as the Norfolk annual fee.
4. PRESIDENT-The President shall be elected annually at the Annual General Meeting, also Vice-President{s} at the discretion of the Committee.
5. GOVERNMENT-The Association will be governed by the Management Committee, which consists of the elected officers.
6. OFFICERS-The Officers shall be Chairman, Vice-Chairman, Hon-Secretary, Hon-Treasurer, Umpiring/Officials Secretary, Coaching Secretary, Tournament Secretary, Affiliation Secretary, Publicity Secretary, Development Officer and a representative from the Norfolk County Schools. All these Officers shall be elected annually at the Annual General Meeting. Officers standing for election must be affiliated to Norfolk. Officers standing for re-election do not require re-nominations, but, nominations for new Officers must be sent in writing to the Hon-Secretary 28 days before the Annual General Meeting, together with names of proposers and seconders. The sanction of the nominees must have been obtained. The Management Committee shall have the power to fill any vacancy that may occur during the year, except in the case of the area representatives who shall be replaced by the areas concerned. Five members should form a Quorum. Voting by proxy shall be allowed.
7. MANAGEMENT COMMITTEE-The Management Committee shall consist of eleven {11} Officers, all of whom affiliate to Norfolk, together with representatives from: SOUTH NORFOLK, GREAT YARMOUTH, WEST NORFOLK, NORTH NORFOLK, NORWICH & DISTRICT, LOWESTOFT AND BRECKLAND Netball Leagues. Co-opted persons who have been invited onto the Committee do not have to be affiliated. Members with power to vote shall include: a representative from a Sub-Committee when formed: (umpiring sub-committee), etc.
8. SUB-COMMITTEE (Technical support groups)-A Sub-Committee shall be established as and when the Management Committee deems it necessary. These may be Umpire sub-committee, Coaching sub-committee, Finance sub-committee etc. A member of the Management Committee shall be an ex-officio member of all sub-committees. All sub-committee's shall embody a Chairman and Secretary. A Quorum of any sub-committee shall be two third's of it's membership.
9. ANNUAL GENERAL MEETING-An Annual General Meeting shall be held in every calendar year on a date to be fixed by the County Committee:
 - 9.1. To receive reports and balance sheets for the year
 - 9.2. To appoint Officers and Committee for the ensuing year

- 9.3. To elect a Scrutineer
- 9.4. To consider alterations in the Constitution and Rules of the Association.
10. Changes in the affiliation fee paid by the Clubs and Schools to the Association should be discussed and voted on at the A.G.M. All suggestions for the alteration or addition to the Constitution and Rules of the Association should be sent in writing to the Hon-Secretary 28 days before the Annual General Meeting. Excluding the Committee and Officers, each affiliated Club shall be entitled to send representation to the AGM with only one vote per club.
11. SPECIAL GENERAL MEETING-The Hon-Secretary shall convene a special general meeting at any time by order of the Committee signed by 8 members. Such a meeting shall be convened within one month from the date of the receipt of such a request. Fourteen days notice of all special general meetings and of resolutions to be proposed thereat, shall be given to all affiliated Clubs and Individual Members.
12. ALTERATION OF CONSTITUTION AND RULES OF THE ASSOCIATION-No alterations shall be made in the Constitution and Rules of the Association except at General Meetings: such alterations can be carried only if voted for by a majority of those present. The decision of the Committee on all other matters shall be final.
13. FINANCE GENERAL-The Financial year shall end on 30th April to coincide with the A.G.M. The accounts of the Association shall be independently scrutinised.
14. DISCIPLINARY POWERS, PROCEDURES & APPEALS
 - 14.1. The Management Committee shall draw up terms of reference for a Disciplinary Committee
 - 14.2. The Management Committee will have the authority to suspend or remove any member from the County Association when the said member has acted in a manner that is prejudicial to the interest of the County Association or the game of netball. Before taking such action the Management Committee shall receive a report and recommendations from the disciplinary Committee.
 - 14.3. A member who has been the subject of disciplinary action has the right of appeal to an appeal committee, consisting of Honorary Officers of the County who have not served on the disciplinary committee. The Appeal Committee may affirm, vary or rescind any action decided by the Executive Committee. The decision of the appeal committee shall be final.

Copy to committee members on September 20, 2006

Wed 20 Sep, 2006 20:40PM - updated by Lesley Crosthwaite: Hon Secretary